



Affordable Housing Application Form

Housing types we provide, *select one that applies to you:*

1. *Subsidized housing:* is long-term housing for people who have a low income. Rental fees are calculated on a rent geared to income basis (30% of household total gross income, subject to minimum rent based on # of people). **You may be eligible** for subsidized housing if you can live independently and meet the household, residency, income and assets criteria.
2. *Below Market housing:* is for people who have a moderate income and are looking for an affordable long-term tenancy. Market rent units are known as affordable housing, below-market, or lower-end of market housing. The rents are equal to, or slightly lower than, average rents in the private market. Market rent is a fixed rate and is not based on amount of income or income source.

There are more people applying for housing than vacant units. It is not possible to predict when units may be available.

- It is the responsibility of the applicant to **update their contact information within every six (6) months of your last update (even if it's just to say you are still interested or if your household composition has changed)** Failure to do will result in your application being removed from the active applicant listing after the 6th month to inactive and your application will not be considered for housing.
 - **If your household composition has changed, we may request you to submit a new application with the correct information.**
- Incomplete applications will be returned to you. If you would like some help in completing the application or have questions, please call our office and speak to reception or one of our Indigenous Support Workers. They will help you make sure the application is complete and correct.
 - Applications with no means of contact (no valid email or no phone number) will be shredded. Please make sure your application includes a way to contact you.
- **Be prepared to provide Government Issued Photo Identification with your application. Income documents, references, previous landlord information, will be requested if you are called for housing.**

PLEASE SUBMIT COMPLETED FORMS TO ONE OF THE FOLLOWING

PHONE: 250-564-9794 ext. 1013, FAX: 250-564-9793
EMAIL: status@ahspg.ca
MAIL or DROP off: Aboriginal Housing Society of Prince George
1919 17th Avenue
Prince George, BC V2L 5R2

OFFICE USE ONLY

Please Type or Print Clearly

File# _____

Date _____

1. Applicant Information & Household Information

(Fields marked with an * are required)

a) List yourself, then all other household members that you expect will be living with you. If required, attach a separate sheet. (National Occupancy Standards Apply and will be considered to determine eligibility)

	Last Name	First Name	Relationship to Applicant	Date of Birth (dd/mm/yyyy)	Age	Gender Identity
1.	*	*	Applicant	*	*	*
2.						
3.						
4.						
5.						
6.						
7.						
8.						

b) *Do you or anyone in your household identify as being an Aboriginal person of Canada? Yes No

If Yes, please select the option that best describes your Aboriginal identity.

First Nations Métis Inuit Other (Please Specify) _____

Which community are you from: _____

2. Contact Information

Current Home Address:

*Apt #	*Street#	*Street Name	*City	*Postal Code
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Mailing Address: *if different from current home address* _____

*Primary Phone or Home Phone	Other Phone or CVM (voicemail)	Email
Optional: Name of person we can leave messages with		Message person phone #
Optional: Authorized contact* name and relationship to you		Authorized contact phone #

Note: by providing an authorized contact, you are giving consent to Aboriginal Housing Society of Prince George (AHSPG) to exchange information with that authorized contact in order to maintain and update your application. To remove authorized contact, please contact AHSPG.

3. Income and Asset Information

a) *Is anyone in the household receiving income assistance from the Ministry of Social Development & Poverty Reduction (Social Assistance/Disability Assistance)? Yes No

b) For all other income sources, list gross monthly income (before deductions) for everyone age 19 or older. *If any adult (age 19 or older) is a full-time student, attach proof of student status to application.*

Name (surname first)	Income Source (employment, EI, Pension etc)	Gross Monthly Income (\$)
*	*	*
		\$ _____

c) For any adult (age 19 or older) with no income, please tell us why there is no income.

Note: Proof of income and assets must be provided when selected applicants are interviewed for placement.

d) What is the total value of assets for adults (age 19 or older) in the household? \$ _____

Assets Counted include: Stocks, Bonds, Term Deposits, Real estate equity net value, Business equity, TFSA

4. Residency History

a) *Have you previously been a tenant with Aboriginal Housing Society of Prince George? Yes No

Note: Past tenants with debt will be required to repay the debt or enter into a repayment agreement, failure to do so will result in cancellation of your application.

b) Please provide information on where you have lived for the last five (5) years. At least one reference is required.

*Recent Address (street, city)	*From (mm/yy)	*To (mm/yy)	*Landlord Name	*Landlord Phone #
*Reason for Leaving:				

Previous Address (street, city)	From (mm/yy)	To (mm/yy)	Landlord Name	Landlord Phone #
Reason for Leaving:				

c) Character Reference, if you did not list a current or previous landlord in Question 3.c) please include a reference that has observed your character over a reasonable amount of time. Example: employer, past employer, pastor, outreach worker, social worker or health worker etc.

Name	Relationship	Phone Number

5. Current Accommodation

a) Do you: Rent Share Other _____

b) How much is your rent payment? \$ _____ Is this: Nightly Weekly Monthly

Is heat included in the rent? Yes No

c) How many bedrooms does your household have? _____

d) Please describe your current living arrangements.

- House/Townhouse Apartment/Basement Manufactured Home/Trailer
- Sleeping Outside Staying with Family Staying with Friends
- Motel/Hotel Transition Home Second Stage Housing
- Care Facility/Treatment Centre Emergency Shelter Other: _____

e) *Have you received a legal Notice to End tenancy? Yes No

If YES, what date do you have to move by? _____

Note: If you selected YES, attach a copy of the Notice to End Tenancy to the application. This notice must be the Residential

Tenancy Branch's Notice to End Tenancy Form.

f) Please share any further details that will help us understand your housing need and situation:

6. Housing Requirements

a) Aboriginal Housing Society of Prince George buildings are designated as non-smoking buildings.

*Are you willing to live in a non-smoking/vaping free building? Yes No

b) *Do you have any pets? Yes No

If Yes, how many pets in total? _____

Provide the following information for all pets:

Type	How Many?	Willing to Rehome?	Breeds/Description
Dog			
Cat			
Other			

Note: If housed, only one cat or one dog will be accepted, unless approved by Aboriginal Housing Society of Prince George.

7. Health and Mobility Information

Do you or any household members have any mobility issues, health conditions or disabilities that we should be aware of? If so, please complete the following questions so that we may assist you with matching you to housing that best suits your needs. If you do not have a health condition or disabilities go to the next section.

a) *Do you or any members of your household have restrictions with stairs?

No restrictions Cannot manage stairs

b) Do you or any members of your household use any of the following:

Wheelchair? Yes No Scooter? Yes No

If a wheelchair is used, what type? (Manual, Electric etc.) _____

c) Please describe any special requirements or features that you may need in your housing related to your mobility or health condition.

8. Confirmation Statement

- *I/we confirm all information is true and complete to the best of my/our knowledge. I/we have left nothing out that may be a factor in being offered an Aboriginal Housing Society of Prince George unit.
- *I/we understand that false information or omission of required information will result in the cancellation of my application.
- *I/we confirm I/we will provide all required references, landlord information, identification, and (if needed) financial records when I/we are interviewed for placement into an AHSPG unit.
- *I/we confirm that if I/we are considered for an available unit, AHSPG will gather additional information in order to assess my/our ability to uphold the obligations of a tenancy agreement and it is my/our responsibility to provide information requested to assist with this assessment.
- *That if I/we refuse housing, my/our application will be cancelled;

This application must be signed by all household members aged 19 and older.

*Applicant (<i>print full name</i>)	*Signature of Applicant	*Date
Additional Applicant (<i>print full name</i>)	Signature of Applicant	Date
Additional Applicant (<i>print full name</i>)	Signature of Applicant	Date
Additional Applicant (<i>print full name</i>)	Signature of Applicant	Date

This application is confidential and collects personal information for contact purposes and to determine eligibility for affordable housing with Aboriginal Housing Society of Prince George. The information is collected in accordance with section 26(c) of the Freedom of Information and Protection of Privacy Act.